

**Administrative Permit: TIME EXTENSION**

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$580	2601
DPLU ENVIRONMENTAL				
DPW ENGINEERING			**	
DPW INITIAL STUDY REVIEW				
STORMWATER				
DEH	SEPTIC/WELL			
	SEWER			
DPR				
<b>INITIAL DEPOSIT</b> <b>\$580</b>				

VIOLATION FEE: NONE

\* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

\*\* Collect DPW fee of \$795 only if the project requires DPW review (ie: road issues, etc.)

**NEW: Use our [Discretionary Permit Cost Guide!](#) to get an idea of how much the County portion of your project may cost.**

**- Please read and follow instructions Step by Step!! -**

**Step 1:**

All items listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's..**

--- Written request stating the reason for the time extension request

**Step 2:**

***In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.***

[346 Discretionary Permit Application Form](#): **One (1) hard copy.**

**All forms listed below are informational only and shall not be submitted.**

These are available at: [DPLU Zoning Forms.](#)

906 Signature Requirements  
ZC001 Defense and Indemnification Agreement

**NOTES:**

1. **Save each whole Study, Report, Plot Plan, Map, etc., as a single PDF file on CD(s).**  
Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.

2. Check Kiva Procedure Manual.
3. Inform applicant that project goes to local Community Planning Group and/ or Design Review Board for recommendation.